



SCReaM Theatres Human Factors Training Course Application Form - External Use Only

PERSONAL DETAILS

Full Name:	
Preferred first name: (This will appear on name badge/Certificate)	
Base Hospital:	
Are you NHS/Non-NHS: (please circle)	NHS Non-NHS
Contact number:	
Email Address:	

POST INFORMATION

Grade:	
Post:	
Specialty if applicable:	

COURSE DETAILS (Please tick course applying for and specify date):

Day 1 []	Day 2 []	Recurrent []
Date:	Date:	Date:

See website www.medisimulation.org/scream or contact rsch.scream@nhs.net for dates.

BOOKING AND PAYMENT

		Human Factor & CRM Initial Training: Day 1	Human Factor & CRM Initial Training: Day 2	2 days when booked together:
NHS Theatre Workers:	Consultant (NHS)	£175	£175	£300
	Trainee / NCCG (NHS)	£150	£150	£250
	ODP/Nursing /MW/HCA/AHP (NHS)	£95	£95	£160
Non NHS Theatre Workers:	Clinician	£219	£219	£375
	ODP/Nursing/MW/HCA/AHP	£119	£119	£200
TOTAL COURSE FEE: (please enter your expected fee)		£		

Please note, places can only be confirmed on receipt of a completed application form and payment by one of the following methods:

- **Cheque made payable to “Royal Surrey County NHS FT” (with ref: 496670SCReaM on reverse)**
 - **Electronic Bank Transfer (contact SCReaM Project Support Officer)**
 - **Debit card (contact SCReaM Project Support Officer)**
 - **Invoices for organisations (contact SCReaM Project Support Officer)**
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- Bookings will be accepted on a first come, first served basis.
 - Confirmation of a place will be sent to you within 7 days of receipt of payment. If you do not receive this, please contact the SCReaM Project Support Officer (contact details below).
 - Please note that in order for you to attend the SCReaM courses, it will be necessary for us to keep your contact details (name/telephone/email address) on our filing system so that we may contact you to provide you with course details. This data will be held for our use only and will not be distributed. By giving us your details you are providing your consent.

CANCELLATION POLICY

Notice of cancellation must be given in writing or by email to SCReaM Project Support Officer at least 2 weeks prior to the event to be eligible for a refund. Please note a £50 administration fee will be taken which will be non-refundable. While we make every effort to run courses as advertised, we reserve the right to change the dates without prior notice. We are not liable for any cancellations to courses.

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|---|----------------------|
| | (please tick) |
| I have read and understood all the above | [] |
| I have completed the registration form | [] |
| I have enclosed a cheque or contacted the Course Project Support Officer (detailed below) for payment details | [] |

Signed:.....

Date:.....

SEND COMPLETED FORMS [AND CHEQUE OR CONTACT JENNY] TO:



Jenny Sutcliffe
Project Support Officer
Project Management Office
Royal Surrey NHS Foundation Trust
Egerton Rd, Guildford, GU2 7XX



rsch.scream@nhs.net



01483 571122 ext 2481